

Dear Parents,

As you would be aware, St Mary MacKillop Primary School has had a Professional Development focus on Mathematics since 2011, with the view to continually improve the learning outcomes of all our students in this area.

Led by the Catholic Education Department and supported by our Academic partner Dr Ann Gervasoni staff have been trained in the use of a special assessment tool called 'Mathematical Assessment Interview' (MAI). This is a one to one interview with a student, which takes approximately 30 minutes. The information gathered from this assessment is used to help teachers analyse the mathematical understanding of students across four domains in number – Counting, Place Value, Addition/Subtraction and Multiplication/Division. This information provides teachers with detailed analysis about children's number knowledge. Teachers are then able to provide more targeted learning opportunities to enhance student learning.

It is our intention that every student enrolled at St Mary MacKillop will have completed their interview at the beginning of the year. To assist staff in completing these interviews as early as possible in the new year, we are asking for students who would be available during our **Staff Development Day on Tuesday 29 January 2019 from 12:30pm to 3pm, Wednesday 30 January from 9am to 4pm. We will also have availability on Wednesday of Week 2 (6th February) from 3:15pm to 4:15pm. Kindergarten 2019 students can book for MAI on Thursday 31 January between 9am and 3pm**

Students need to be dropped off and picked up by parents or a designated adult either side of their allocated time. The MAI will be conducted by our teachers.

Our aim is to conduct this interview for as many students as possible in this time frame. This will not only provide staff with knowledge of individual students but data will then be analysed at the class, grade, school and Diocesan level and assist in the promotion of student growth in mathematical understanding.

If you are able to assist us in making your child/ren available for any of these times you will need to log onto:

- [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)
- Enter the event code **gzjak**
- Enter your email address, type your full name and phone number, select the number of students you will be booking for, enter students full name/s and press GO
- Select your child's 2019 year and press GO
- A screen will display with available times, simply tick the day and time that suits you. Please note you are able to book the same day and time for siblings, where available..
- A booking confirmation screen will display, please check dates and times are correct and press FINISH
- When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately **Check your junk mail folder AND make sure you have entered your email address correctly. DO NOT DELETE the email you are sent. You may need to refer back to it.**
- You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time and change your interviews, via a link in the email that was sent to you, when you made your bookings - until the bookings close on Tuesday 29 January at 9am
- Please contact the office if you require assistance on 02 47243 200 or email [stmarymackillop@parra.catholic.edu.au](mailto:stmarymackillop@parra.catholic.edu.au)

Kind Regards,  
Margaret Rowan  
Assistant Principal